

“Custody  
Correction  
Reformation  
Rehabilitation”



**Kerala Prisons &  
Correctional Services**

Central Prison &  
Correctional Home  
Poojappura, Thiruvananthapuram-12  
Phone: 0471-2342138  
Mail:  
cp.tvpm.prisons@kerala.gov.in  
www.keralaprison.gov.in

KPCS/CPCH/TVPM/77/2025-G5

Dated:25-01-2025

**Sub: Central Prison & Correctional Home, Thiruvananthapuram - Supply of Domestic  
LPG cylinder - inviting eTender for the financial year 2025-2026- Terms &  
Conditions.**

**Ref: Letter no P5-37116/2024/PrHQ, dtd 31.12.2024 of Kerala Prison Headquarters.**

## LPG e-Tender Terms & Conditions

### I Bid Submission

#### (i) Mode of submission –online

The entire bid shall be submitted only in online procedure through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) in their designated online covers. Details of covers are given separately. No other mode of submission shall be accepted and such tenders will be rejected outright. The cost of tender form and EMD should be paid only through e-Payment (SBI MOPS) only. The digitally signed tender documents & other specified documents shall be submitted only through online well in advance before the last date & time.

For any technical clarification, regarding uploading tender details online payment etc. please contact e-tender help desk @ IT Mission, Uppalam Road, Statue, Thiruvananthapuram. Contact No.0471-2577388/ 2577088.

#### (ii) Digital Signature

Bidders have to procure legally valid Digital Certificate (Class III) as per Information Technology Act, 2000 for digitally signing their electronic bids.

Bidders can procure the same from any of the license certifying authority of India. For more details, please visit the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

All uploaded details of the bidder/authorized persons should be digitally signed while uploading.

(iii) Purchase & Payment of tender fees

A non-refundable tender fee shall be paid in online mode through the e-gp website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the time of bid submission. No other mode of payment shall be accepted.

(iv) Payment of Earnest Money Deposit (EMD)

The EMD shall be paid in online mode through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the time of bid submission. No other mode of remittance shall be accepted.

(v) Exemption of EMD

Bidders who are registered with Store Purchase Department, Kerala or National Small Scale Industries Corporation Ltd., New Delhi are exempted from payment of EMD. PSUS are also exceptional from payment of EMD. Those bidders claiming the exemption shall submit a valid registration certificate from the SPD, Kerala or NSSIC, New Delhi.

(vi) Security deposit

The successful bidder should submit a Security deposit / Bank guarantee at 5% of contract amount and that will be kept in concerned prison/jail account for the period of supply.

## II Bid Opening

The bid will open on **11.02.2025** date at **4 pm** in the presence of all bidders / any other person authorised by them. If nobody present at the time the superintendent will open the bids.

## III Bid Awarding

The supply order can be given only to those who submit the lowest / maximum discount rates. The payment to the successful bidder will be released each month, after the supply.

#### **IV Bid Rejection**

- (i) The tenders of bidders who do not remit fee through online will be rejected.
- (ii) Payment of EMD other than e-payment will be rejected.
- (iii) Documents uploaded without digitally signing shall entitle rejection of the tender.
- (iv) Using unfair practices or providing wrong information would also result in rejection.

#### **V Terms & Conditions**

- (i) The Bidder should clearly mention the Maximum Discount that can be given per cylinder despite the changing market Value.
- (ii) GST rates are applicable for the discounted rates.
- (iii) This tender is a 'Running contract' for a period of one year. The quantity mentioned above is based on the orders issued during the previous year(s). The actual requirement of gas may vary. The tenderers are expected to quote maximum discounts that can given per cylinder.
- (iv) If the Tender Inviting Authority place orders for supply during the running contract period, the successful tenderer is bound to supply the same at the same discount rate without any extra charges.
- (v) Bidders are advised to note the Tender ID & Tender No & date for future reference.
- (vi) The number of cylinders expected to be distributed per month is 498 nos for Central Prison & Correctional Home, Poojappura, Thiruvananthapuram.
- (vii) The cylinders should be delivered in jail gates.
- (viii) The superintendent of Central Prison & Correctional Home, Poojappura, Thiruvananthapuram has the power to cancel the tender based on para IV.
- (ix) For any litigation relating to this order, the jurisdiction will be Thiruvananthapuram City.

(x) If there will any change in the Bank a/c the details should be intimated to the superintendent in time. Prison department will not be responsible if there is any laxity on part of supplier.

Sajeev S

SUPERINTENDENT

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Dated:25-01-2025

**eTENDER NOTICE(RUNNING CONTRACT)**

Sub: **Central Prison & Correctional Home, Thiruvananthapuram - Supply of Domestic LPG cylinder for the financial year 2025-26 - inviting eTender.**

Ref: Letter no P5-37116/2024/PrHQ, dtd 31.12.2024 of Kerala Prison Headquarters.

**E-Government Procurement(e-GP)**

**eTender Notice(Running Contract)**

Superintendent, Central Prison & Correctional Home, Thiruvananthapuram is inviting online bid for the supply of Domestic LPG cylinder for the financial year 2025-2026.

01	Tender NO & Date	KPCS/CPCH/TVPM/77/2025-G5
02	Item Required	Supply of domestic LPG cylinder(14.200 Kg, without subsidy) for the financial year 2025-26
03	Specification	14.200 Kg of domestic LPG cylinder without subsidy
04	PAC Amount	4730000/- (Forty Seven Lakh Thirty Thousand only)
05	Cost of Tender Form	Rs. 7095 /-(Rupees Seven Thousand and Ninety Five only) (GST extra) 18% GST amount on tender fees mentioned

		above shall be paid to GST Department directly by the bidder
06	EMD	1 % of PAC(Online Payment Only)
07	Starting date & time of online tender	As per critical date(27.01.2025, 9.00 AM)
08	Last date & time of online tender	As per critical date(10.02.2025, 3.00 PM)
09	Date & time of opening of tender	As per critical date(11.02.2025, 4.00 PM)
10	Place of opening	Central Prison & Correctional Home, Poojappura, Thiruvananthapuram
11	Address of tender inviting authority	Superintendent, Central Prison & Correctional Home, Poojappura, Thiruvananthapuram - 695012  Ph: 0471 - 2342139 Mob No: 9446899545  e-mail:cp.tvpm.prisons@kerala.gov.in  Website: www.keralaprisons.gov.in

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