

"ഭരണഭാഷ-മാതൃഭാഷ"



കേരള പ്രിസൺസ് &  
കറക്ഷണൽ സർവ്വീസസ്

സ്പെഷ്യൽ സബ് ജയിൽ,  
തിരുവനന്തപുരം  
കരമന പി.ഒ.

☎:0471 2345087

✉:ssj.tvpm.prisons@kerala.gov.in

തീയതി : 07-03-2024

നം:SSJ-7-271/2024/SSJTVPM

eTender Notice(Running Contract)

വിഷയം :- സ്പെഷ്യൽ സബ് ജയിൽ,തിരുവനന്തപുരം -ഫുഡ് യൂണിറ്റ്- 2024-25  
സാമ്പത്തിക വർഷം- പാചക വാതകം വിതരണം ചെയ്യുന്നത് - ഇ ടെൻഡർ  
സംബന്ധിച്ച്.

സൂചന :- ജയിൽ ആസ്ഥാനകാര്യലയത്തിൽ നിന്നുള്ള 01.02.2024 തീയതിയിലെ  
P5-3044/2024/PrHQ നമ്പർ കത്ത്

E-Government Procurement (e-GP)  
eTender Notice (Running Contract)

Superintendent, Special Sub Jail,Thiruvananthapuram is inviting online bid for the  
Supply of Commercial LPG Cylinder for the use in Food unit for the financial year 2024-  
2025

01	Tender No.&Date	SSJ-7-271/2024/SSJTVPM DATED 07-03-2024
02	Item required	Supply of Commercial LPG cylinder (19) kg, for the financial year 2024-25
03	Specification	19 kg of Commercial LPG Cylinder without subsidy
04	PAC Amount	15,00000/- (fifteen lakh only)
05	cost of Tender form	Rs.2250/-(Rupees Two Thousand Two Hundred and fifty only). 18%GST amount on tender fees shall be paid to GST Department directly by the bidder
06	EMD	1% Of PAC (Online payment only)



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07	Starting date and time of online tender	As per critical date (08-03-2024,3.30 pm)
08	Last date and time of online tender	As per critical date ( 22-03-2024 , 3 pm)
09	Date and time of opening of tender	As per critical date (23-03-2024,4 pm)
10	Place of opening	Special Sub Jail Thiruvananthapuram
11	Address of Tender Inviting Authority	Superintendent Special Sub Jail, Thiruvananthapuram 695002 PH; 0471-2345087 Mobile no 9446899553 e-mail; ssj.tvpm.prisons@kerala.gov.in Website;www.keralaprison.gov.in



*(Handwritten signature)*

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സൂപ്രണ്ട്



SSJ-7-271/2024/SSJTVPM



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"ഭരണഭാഷ-മാതൃഭാഷ"



**കേരള പ്രിസൺസ് &  
കറക്ഷണൽ സർവ്വീസസ്**

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LPG e-Tender Terms & Conditions

വിഷയം :- സ്പെഷ്യൽ സബ്ജയിൽ,തിരുവനന്തപുരം -ഫുഡ് യൂണിറ്റ്- 2024-25  
സാമ്പത്തിക വർഷം- പാചക വാതകം വാങ്ങുന്നത്- ഉപാധികളും  
നിബന്ധനകളും - ഇ ടെൻഡർ സംബന്ധിച്ച്.

സൂചന :- ജയിൽ ആസ്ഥാനകാര്യലയത്തിൽ നിന്നുള്ള 01.02.2024 തീയതിയിലെ  
P5-3044/2024/PrHQ നമ്പർ കത്ത്

LPG e-Tender Terms & Conditions

**I Bid Submission**

**(i) Mode of submission -online**

The entire bid shall be submitted only in online procedure through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) in their designated online covers. Details of covers are given separately. No other mode of submission shall be accepted and such tenders will be rejected outright. The cost of tender form and EMD should be paid only through e-Payment (SBI MOPS) only. The digitally signed tender documents & other specified documents shall be submitted only through online well in advance before the last date & time.

For any technical clarification, regarding uploading tender details online payment etc. please contact e-tender help desk @ IT Mission, Uppalam Road, Statue, Thiruvananthapuram. Contact No.0471-2577388/ 2577088.

**(ii) Digital Signature**

Bidders have to procure legally valid Digital Certificate (Class III) as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For more details, please visit the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

All uploaded details should in the signature and the office seal of the bidder/authorized persons and should be digitally signed while uploading.



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(iii) Purchase & Payment of tender fees

A non-refundable tender fee shall be paid in online mode through the e-gp website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the time of bid submission. No other mode of payment shall be accepted.

(iv) Payment of Earnest Money Deposit (EMD)

The EMD shall be paid in online mode through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the time of bid submission. No other mode of remittance shall be accepted.

(v) Exemption of EMD

Bidders who are registered with Store Purchase Department, Kerala or National Small Scale Industries Corporation Ltd., New Delhi are exempted from payment of EMD. PSUS are also exceptional from payment of EMD. Those bidders claiming the exemption shall submit a valid registration certificate from the SPD, Kerala or NSSIC, New Delhi.

(vi) Security deposit

The successful bidder should submit a Security deposit / Bank guarantee at 5% of contract amount and that will be kept in concerned prison/jail account for the period of supply.

II Bid Opening

The bid will open on 23.03.2024 at 4 pm in the presence of all bidders /any other person authorised by them.If nobody present at the time the superintendent will open the bids.

III Bid Awarding

The supply order can be given only to those who submit the lowest / maximum discount rates. The payment to the successful bidder will be released each month, after the supply.

IV Bid Rejection

- (i)The tenders of bidders who do not remit fee through online will be rejected.
- (ii)Payment of EMD other than e-payment will be rejected.
- (iii)Documents uploaded without digitally signing shall entitle rejection of the tender.
- (iv) Using unfair practices or providing wrong information would also result in rejection.

V Terms & Conditions

- (i)The Bidder should clearly mention the Maximum Discount that can be given per cylinder despite the changing market Value.
- (ii) GST rates are applicable for the discounted rates.
- (iii) This tender is a 'Running contract' for a period of one year. The quantity mentioned above is based on the orders issued during the previous year(s). The actual requirement of gas may vary.The tenderers are expected to quote maximum discounts that can given per cylinder.
- (iv) If the Tender Inviting Authority place orders for supply during the running contract period, the successful tenderer is bound to supply the same at the same discount rate without any extra charges.
- (v) Bidders are advised to note the Tender ID &Tender No& date for future reference.
- (vi) The number of cylinders expected to be distributed per month is 65 nos for Special Sub Jail,Thiruvananthapuram



(vii) The cylinders should be delivered in jail gates.

(viii) The superintendent of Special Sub Jail, Thiruvananthapuram has the power to cancel the tender based on para IV

(ix) For any litigation relating to this order, the jurisdiction will be Thiruvananthapuram City.

(x) If there will any change in the Bank a/c the details should be intimated to the superintendent in time. Prison department will not be responsible if there is any laxity on part of supplier.



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