



**Prisons & Correctional
Services Headquarters
Poojappura, Thiruvananthapuram**

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Proceedings

- Sub : Prisons Headquarters – Establishment – Welfare Officer Grade-II – Appointment by Transfer – Orders issued.
- Read : 1. G.O.(P) No.49/2010/Home dated 17.02.2010.
2. G.O.(Rt) No.2411/2017/Home dated 13.09.2017.
3. Notification No. General-E1-15018/2022/PrHQ dated 17.12.2025.
4. Extraordinary Gazette Notification No.1977 dated 02.07.2026.

Order: E1-15018/2022/PrHQ; Dated: 08-07-2026

As per the provisions contained in the Kerala Jail Service (Amendment) Special Rules, 2010, issued vide Government Order read as the 1st paper above, 50% of the total cadre strength of Welfare Officer Grade-II in the Prison Department shall be filled up by appointment by transfer.

2. At present, two (2) vacancies exist in the cadre of Welfare Officer Grade-II under the quota earmarked for appointment by transfer. Of these two vacancies, one vacancy is earmarked for eligible officers of the Executive Wing and one vacancy is earmarked for eligible officers of the Ministerial Wing.

3. Accordingly, as per the Notification read as the 3rd paper above, applications were invited from eligible officers belonging to the Executive Wing and Ministerial Wing for appointment by transfer against the above two vacancies. In response to the notification, six (6) applications were received from the eligible officers of the respective categories.

4. The Departmental Promotion Committee (Lower), held on 07.05.2026, assessed the merit and ability of the eligible officers included in the field of choice in accordance with the Special Rules and prepared the Select List consisting of the following officers for appointment by transfer to the post of Welfare Officer Grade-II.

1. Smt. Sithara I, Female Assistant Superintendent Grade I, Women's Prison & Correctional Home, Kannur – from Executive Wing.
2. Smt. Sheeba D, Head Clerk, Prisons Headquarters – from the Ministerial Wing.
5. The Select List was published vide the Extraordinary Gazette Notification

read as the 4th paper above.

6. In the above circumstances, the following officers are hereby provisionally appointed by transfer to the post of Welfare Officer Grade-II in the scale of pay of ₹55,200–1,15,300 and are posted to the stations noted against their names with immediate effect.

Sl. No.	Name, PEN & present post	Appointed to the Post by transfer	Station
1.	Smt. Sheeba. D, Head Clerk (PEN: 409427)	Welfare Officer Grade-II	Central Prison & Correctional Home, Kannur
2.	Smt. Sithara. I, Female Assistant Superintendent Grade I (PEN: 649176)	Welfare Officer Grade-II	Open Prison & Correctional Home, Cheemeni

7. The probation period of the above officers shall be two (2) years' duty within a continuous period of three (3) years, as prescribed under the Special Rules governing the post.

S Sreejith IPS
DIRECTOR GENERAL

To:

1. Smt. Sithara I, Female Assistant Superintendent Grade I (through the Superintendent, Women's Prison & Correctional Home, Kannur).
2. Smt. Sheeba D, Head Clerk, Prisons Headquarters.

Copy To:

1. The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.
2. The Accountant General (Audit-I), Kerala, Thiruvananthapuram.
3. The Deputy Inspector General of Prisons & Correctional Services, North Zone.
4. The Superintendent, Central Prison & Correctional Home, Kannur.
5. The Superintendent, Open Prison & Correctional Home, Cheemeni.
6. The Superintendent, Women's Prison & Correctional Home, Kannur.
7. All Staff in Prisons Headquarters.
8. Accounts Wing.
9. Technical Cell (for publishing in the official website).