



Kerala Prisons & Correctional Services

General_E1-15018/2022/PrHQ-481

Dated : 12-07-2024

NOTIFICATION

Prisons Dept. - Prisons Headquarters – Estt. - Selection to the post of Welfare Officer Grade-II through By transfer appointment – Application called for - Reg:-

- 1) G.O. (P) No.49/2010/Home, dated 17/02/2010.
- 2) G.O. (Rt) No. 2411/2017/Home dated: 13/09/2017
- 3) Notification No.E1-15018/2022/PrHQ dtd.01.07.2023
- 4) Notification No.E1-15018/2022/PrHQ dtd.23.09.2023
- 5) Notification No.E1-15018/2022/PrHQ dtd.24.05.2024
- 6) GO (Ms) No.1708/2024/Home dtd.21.06.2024

As per the reference 3rd, 4th & 5th cited, notifications were invited for filling up of the vacancies Welfare Officer Gr-II from the Prison personnels. But one vacancy reserved for the Executive staff is still existing due to the lack of eligible applications from executive staff. Another one vacancy of Welfare Officer Gr-II is arose due to the promotion of a Welfare Officer Gr.II to Welfare Officer Gr.I . This vacancy come under the quota of By transfer appointments from the ministerial staff of Jail Department. So applications are invited for the filling up of the two vacancies from eligible staffs of Jail Department abide by Kerala Jail Service (Amendment) Special Rules 2010.

The procedure for appointment to the post of Welfare Officer Grade-II as per Government Order, vide Note 1 to “Kerala Jail Service (Amendment) Special Rules 2010” is as follows:-

Catergory	Method of appointment
	<ol style="list-style-type: none">1. By Direct Recruitment2. By Transfer from the category of -<ol style="list-style-type: none">a. Assistant Jailor Grade I/Superintendent of Sub Jail/Supervisor of Borstal School & Open Prison of Kerala



E1-15018/2022/PrHQ



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Welfare Officer Gr.II	<p>Jail Subordinate Service; and</p> <p>b. The categories of Senior Superintendent, and in their absence from Junior Superintendent. In the absence of candidates from the above categories from Head Clerks, Chief Accountant, Stock Verifier, Statistical Officer, Manager.</p>
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Notes:- The post shall be filled up by the methods specified in item 1 & 2 above in the ratio 1:1 and the appointment By Transfer mentioned in item 2 shall be made from the categories mentioned in item 2 (a) & 2 (b) in the ratio 3:2.

The qualification prescribed for the appointment By Transfer is as follows.

Welfare Officer Gr.II	By Transfer	<p>Degree in Social Work of a recognized University or Institution.</p> <p>OR</p> <p>Degree in any discipline with Post Graduate Degree in Social Work of a recognized University/Institution</p> <p>OR</p> <p>Masters Degree in Social Work from a recognized University/Institution</p> <p>AND</p> <p>Ability to read and write in Malayalam</p>
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Physically handicapped persons will not be eligible for appointment to the posts.

As per the reference 2nd cited, Female Assistant Superintendent Gr.I also, eligible for appointment to the category of Welfare Officer Gr.II, under Transfer of Service Scheme.

Eligible candidates for selection to the post of Welfare Officer Grade-II, should submit the applications, in the prescribed form, attached herewith, through the Head of the Institutions in which



they are working, within 15 days, from the date of publication of this Notification.

The applicants should have completed probation in their own category. Appointment to the post of welfare Officer Gr.II will come into existence with effect from the order date.

- 1) All Heads of Jail Institution (Make ensure to all employees in your institution are notified)
- 2) Sr. Supdt/Jr Supdt/Head Clerk in the Prisons Department
- 3) Technical Cell (for publication in website)
- 4) Stock File (iAPS)



Balram Kumar Upadhyay IPS

Director General of Prisons & Correctional Services



E1-15018/2022/PrHQ



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Kerala Prisons & Correctional Services

General E1-15018/2022/PrHQ-764

Dated : 12-07-2024

PROFORMA

APPLICATION FOR APPOINTMENT TO THE CATEGORY OF WELFARE OFFICER
GRADE – II
THROUGH TRANSFER OF SERVICE QUOTA IN KERALA JAIL SERVICE

(To be filled up by the candidate requesting for Transfer of Service)

1. Name of Applicant :
2. Designation and present Station :
3. Scale of Pay :
4. Basic Pay :
5. Age and Date of Birth :
6. Date of entry in Government Service :
7. Date of commencement of continuous service in Government:
8. Date of commencement of service in Jail Department:
9. Date of joining in the present post :
10. Education qualifications :
 - (a) General :
 - (b) Special :

(Attach copies of Certificate for proof)

11. Whether any disciplinary action pending, if so details:

12. Remarks:

DECLARATION

I do hereby permanently opt to come over to the category of Welfare Officer Grade II and agree to accept the promotions in that line of service as per the Special Rules/Executive orders in force. I will have no claim in my previous appointment. If I am appointed as Welfare Officer



E1-15018/2022/PrHQ



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Gr.II. The information furnished by me are true to the best of my knowledge and belief.

Signature of Applicant

The above facts are verified with relevant records and found correct.

Place:

Date:

Signature of the Head of the Office



Balram Kumar Upadhyay IPS

Director General of Prisons & Correctional Services

