

Prisons & Correctional Services Headquarters Poojappura, Thiruvananthapuram-12 \$\cdot\subseteq 0471-2342532\$

Mated: 20-01-2024

Office Circular No 2

The Director General, Prisons & Correctional Services has postponed the monthly meeting scheduled on 20.01.2024 to 23.01.2024 (Tuesday). This Hybrid mode Online meeting will be convened by Director General, Prisons & Correctional Services with all the DIG's, Superintendents, CWO, Welfare officers, Agriculture officers & higher officers of the Prisons Headquarters. Hence, it is instructed that all the Superintendents of Prisons/Welfare officers closer to the Prisons Headquarters must be present at the Conference Hall. The remaining Superintendents shall attend the meeting Online on 23.01.2024 at 11.00 am without fail.

Note:

- 1. The leave request on this date shall summarily be rejected if not inevitable.
- 2. All Superintendents are informed to go through the minutes of the previous meetings.
- 3. Section Superintendents of Prisons Headquarters should be ready with the details required & they shall be well-versed with the files pertaining to their section.

Balram Kumar Upadhyay IPS
Director General of Prisons & Correctional Services

To : All DIG's (HQ, SZ, CZ & NZ)

CWO, RWO's

All Superintendents, Welfare Officers, Agriculture officer's



