



**Kerala Prisons &  
Correctional Services**

Prisons & Correctional  
Services Headquarters  
Poojappura,  
Thiruvananthapuram-12

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Dated : 12-01-2024

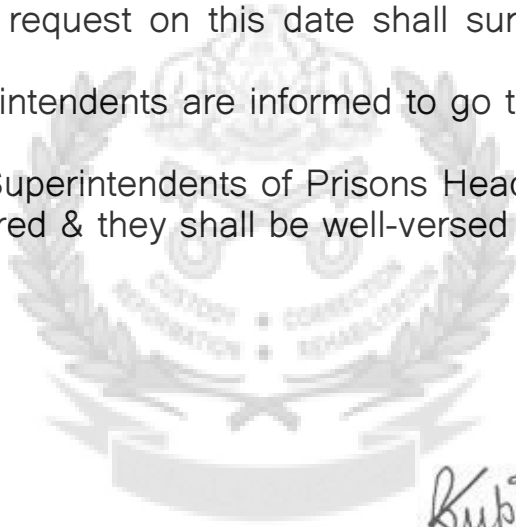
Office Circular No 1

The Director General, Prisons & Correctional Services is convening a Hybrid mode Online meeting with all the DIG's, Superintendents, CWO, Welfare officers, Agriculture officers & higher officers of the Prisons Headquarters. Hence, it is instructed that all the Superintendents of Prisons/Welfare officers closer to the Prisons Headquarters must be present at the Conference Hall. The remaining Superintendents shall attend the meeting Online on 20.01.2024(Saturday) at 11.00 am without fail.

**Note :** 1. The leave request on this date shall summarily be rejected if not inevitable.

2. All Superintendents are informed to go through the minutes of the previous meetings.

3. Section Superintendents of Prisons Headquarters should be ready with the details required & they shall be well-versed with the files pertaining to their section.



*Bupadhyay*

Balram Kumar Upadhyay IPS  
Director General of Prisons & Correctional Services

To : All DIG's (HQ, SZ, CZ & NZ)  
All Superintendents, Welfare Officers



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